

Proposed Licence Conditions

Venue 777 (Formerly Venue 295) 295 Neasden Lane, NW10 1QR

- 1 The premises shall install, operate, and maintain a digital colour CCTV system. The CCTV system shall continually record whilst the premises are open for licensable activities, and all recordings shall be kept for 31 days.
- 2 CCTV footage shall be made available to the Police and any authorised Officers from Brent Council upon request. CCTV footage shall be provided on removable media (i.e., USB, hard drive, CD etc.) within 24 hours of request.
- 3 The CCTV system shall display on any recordings, the correct date and time of the recording.
- 4 The CCTV system shall be capable of obtaining clear facial recognition images of every person entering or leaving the premises with further CCTV cameras covering the areas stipulated on the premises plan.
- 5 The CCTV system shall capture the entirety of any external area either used by the premises or used by patrons.
- 6 A member of staff trained in the use of the CCTV system shall be available at the premise at all times that the premises are open to the public. This member of staff shall be capable of downloading and making copies of any CCTV requested.
- 7 Signage stating that CCTV is in operation shall be clearly and prominently displayed at the premises.
- 8 Customers shall not be permitted to take any drinks outside the area defined on the premises plan.
- 9 A Challenge 25 proof of age scheme shall be operated at the premises where the only acceptable forms of identification are recognised photographic identification cards, such as a driving licence, passport, or proof of age card with the PASS Hologram.
- 10 A Challenge 25 notice shall be conspicuously displayed at the point of sale.
- 11 A notice stating "No proof of age – No sale" shall be displayed at the point of sale.
- 12 Any staff directly involved in selling alcohol for retail to consumers, staff who provide training and all managers will undergo regular training (every 12 months) of Licensing Act 2003 legislation. This will be documented and signed for by the DPS and the member of staff receiving the training. This training log shall be kept on the premises and made available for inspection by Police and relevant authorities upon request.
The training records shall detail:-
 - a) Staff member's name
 - b) Staff member's signature

- c) Name of person providing the training
- d) Date of training
- e) Training on the licensing objectives
- f) Training on use of the incident log
- g) Training on refusal of sale
- h) Training on challenge 25 policy
- i) Training on the use and downloading (providing copies) of the CCTV system

This training shall be kept at the venue and made available immediately upon request to the Police or authorised officers from Brent Council.

- 13 A copy of the premises licence summary including the hours which licensable activities are permitted shall be visible from the outside of each entrance to the premises.
- 14 An incident log shall be kept at the premises, and made available for inspection on request to an authorised officer of Brent Council or the Police, which will record the following:
- a) any incidents of crime and disorder.
 - b) any customers barred from the premises.
 - c) any ejections from the premises.
 - d) seizures of drugs or offensive weapon
 - e) any complaints received.
 - f) any faults in the CCTV system
 - g) any visit by a relevant authority or emergency service.

Any entries into the log shall be made within 24 hours of any incident and shall contain the time/date of the incident, the nature of the incident, a description of the people involved, the action taken and details of the person responsible for the management of the premises at the time of the incident.

- 15 A refusal book detailing date and time of the refused sale, the name of the person refusing the sale and a description of the person attempting to purchase alcohol, shall be kept and maintained and made available for inspection at the premises.

Any entries into the log shall be made within 24 hours of any incident and shall contain the time/date of the incident, the nature of the incident, a description of the people involved, the action taken and details of the person responsible for the management of the premises at the time of the incident.

- 16 A prominent, clear, and legible notice shall be displayed at the exit requesting patrons to respect the needs of local nearby residents and to leave the area quietly.
- 17 A suitable intruder alarm complete with panic button shall be fitted and maintained.
- 18 No entry or re-entry shall be permitted after 00.00 hours (midnight)
- 19 The designated smoking area (DSA) shall be located at the front of the premises facing Neasden Lane.

- 20 After 23:00 hours, the DSA shall be limited to 5 (five) persons, which shall be suitably supervised.
- 21 No children under the age of 18 shall be allowed on the premises unless accompanied by a responsible adult.
- 22 Door supervisors shall be employed from 20:00 hours on any day when the premises are open for the sale of alcohol past 00:00 hours.
- 23 A register/log containing the names, badge number, dates & times of duty security staff and any incidents that occur shall be kept and made available to the Police and Licensing Authority.
- 24 Door supervisors shall wear clothing that can be clearly and easily identified on CCTV.
- 25 The playing of live or recorded music shall not be permitted in external area.
- 26 The premises licence holder or the DPS shall ensure that an "authorisation to sell alcohol" document is kept and maintained at the premises. Each employee involved in the supply of alcohol at the premises must be named on this document with it being signed off by the DPS.